

May 12, 2003

The regularly scheduled meeting of the Board of County Commissioners was called to order this 12th day of May, 2003, in the in conference room of the County Office Building by Chairman Leroy Krohmer. Roll was called by Dorinda Harvey, County Clerk/Secretary, and those present were

Leroy Krohmer, Chairman
Bill Graves, Vice-Chairman
George Skinner, Member
Dorinda Harvey, Secretary

Others present were: Kerrie Hudson, Tammy Howard, F. DeWayne Beggs, Sylvia Martin, Mike McDanel, and Denise Ellison.

Chairman Krohmer began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of May 5, 2003, and there being no additions or corrections, George Skinner moved that the minutes be approved. Bill Graves seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

Tammy Howard, Purchasing Agent, opened bids for County Bid #PA-1185 – One Year (1) Non-Encumbered Contract for Office Supplies, Furniture and Equipment, for Cleveland County. The bid term will be from May 19, 2003, through May 18, 2004, with the option to renew up to two (2) consecutive years. The bids, each accompanied by properly executed non-collusion affidavits are on the following page:

CLEVELAND COUNTY BID SUMMARY					
	Demco, Inc.	The Office Planning Group	Copelin's Office Center	Empire Paper Company	
BID: #PA-1185					
DEPT: Purchasing					
DATE OPENED: 5-12-03	1	2	3	4	
List of Individual Items					Awarded To:
One-Year (1) Non-Encumbered Contract for Office Supplies, Furniture and Equipment. The bid term will be from May 19, 2003 through May 18, 2004.					Copelin's on 5-12-03
Cost Plus Percentage Rate:	No Bid	No Bid	2.00%	Bid was not signed.	
Optional Purchase Percentage Rate:			2.00%		
Company provide on-line ordering:			Yes		
Restocking Fees:			Shall be on a case by case basis, where furniture assembly has been required, up to 20% restock fee may be charged on furniture returns.		
Exceptions:			None		
Warranty:			Copelin's honors the warranty of the manufacturers of the items they sell.		
Contact Person:			Judy Spearman		
Title:			Customer Serv.		
Telephone Number:			(405) 364-7011		
Fax Number:			(405) 321-6476		
Vendor's Statement:			20% off manuf. List price on all office supplies not included in the S.P. Richards Catalog.		
			10% off manuf. List on all copier, printer and fax supplies not listed in the S.P. Richards catalog.		
NON-COLLUSION AFFIDAVIT:			Yes		

George Skinner moved, seconded by Bill Graves, to award County Bid #PA-1185 to Copelin's Office Center as it was the only acceptable bid.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the Service Agreement between the Cleveland County Health Department and Services Experts for heat and air units at the Cleveland County Health Department Moore Office. Agreement is for 10 systems at \$128.00 per system for a total of \$3,840.00 a year for three years.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the Commercial Lease Agreement between the Cleveland County Health Department and INOK Investments, L.L.C. for property located at 185 Triad Village Drive, Norman, OK. Pit Stop, Inc. has sold this property to INOK Investments, L.L.C. Terms of contract have not changed. Lease period will end when new Health Department building is completed.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the Appointment of Lisa Kosler as receiving officer for OSU Extension Center, for Accounts E1A, E1C, E2, E3, E4, and E5.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the Letter of No Objection for the Closing and Vacation of the Statutory Right-Of-Way of Section 9 & 10 T-8-N, R-2-W of the I.M., City of Norman.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the Lease Purchase Agreement between the Board of County Commissioners and First National Bank of Hutchinson, Kansas, for the 2001 Bomag Recycler.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the Resolution Determining Maximum Monthly Highway Expenditures:

T1A	\$ 240,069.65
T1C	3,770.19
T2A	1,435,042.18
T2B	92,192.49
T3	<u>649,689.92</u>
Total Unrestricted	2,420,764.43

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the April, 2003, Monthly Reports of the following:

- a. F. DeWayne Beggs, Sheriff
- b. Sandra DeSelms, County Treasurer
- c. Dorinda Harvey, County Clerk
- d. Denise Heavner, County Assessor
- e. Rhonda Hall, Court Clerk

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the following Blanket Purchase Orders:

- a. General Fund
 - 03-5473 – HR2 Copelin’s Office Center \$ 500.00
 - 03-5537 – SM2 Copelin’s Office Center 1,000.00
 - 03-5599 – B2B Ben E. Keith 2,500.00
 - 03-5610 – B2B Sysco Food Services of OK 5,000.00

- b. Highway Unrestricted Fund
 - 03-5474 – T2A Palace Auto Supply 750.00
 - 03-5475 – T2A C & P Auto Electric 500.00
 - 03-5478 – T2A Bruckner’s Truck Sales, Inc. 750.00
 - 03-5560 – T2A Hibdon/Tire Plus 750.00
 - 03-5576 – T2A Warren Cat 1,500.00
 - 03-5582 – T2A Kirby-Smith Machinery 750.00
 - 03-5601 – T2A Ameripride Uniform Services 1,200.00
 - 03-5612 – T2A C.L. Boyd Company, Inc. 21,000.00

- c. Sheriff’s Revolving Fund
 - 03-5595 – CFBRE2 Herring’s Tire, Auto, & Boats 300.00
 - 03-5596 – CFBRE2 Hibdon/Tire Plus 1,000.00
 - 03-5598 – CFBRE2 O’Reilly Automotive 500.00

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

- 03-0041 – HR2
- 03-0065 – SM2
- 03-0196 – T2A
- 03-0204 – T2A

03-0195 – B2A	03-0207 – T2A
03-0227 – B2A	03-0221 – T2A
03-0320 – SM2	03-0258 – T2A
03-0589 – SM2	03-0633 – T2A
03-0999 – SL2	03-0908 – T2A
03-1137 – SL2	03-1330 – T2A
03-1690 – B2A	03-1339 – T2A
03-2933 – SA2	03-1363 – T2A
03-3120 – B2A	03-2912 – T2A
	03-3056 – T2A
03-0369 – MD2	03-3586 – T2A
03-1510 – MD2	03-3604 – T2A
03-3448 – MD2	03-4111 – T2A
03-3551 – MD2	03-4275 – T2A
	03-4398 – T2A
03-3841 – CFB2	03-4399 – T2A
03-4486 – CFB2	

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY02/03

a. General Fund	\$ 84,357.33
b. Highway Unrestricted Fund	42,016.06
c. Health Fund	185,069.73
d. Sheriff's Service Fee Fund	3,136.69
e. Sheriff's Commissary Fund	1,325.00
f. Sheriff's Revolving Fund	7,064.83
g. Local Law Enforcement Block Grant	3,175.62
h. Fair Board Fund	490.62

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved that the meeting be adjourned. Bill Graves seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.